

Arrangements for Extreme Weather

Extreme Weather and Snow Procedures at Parkfield Primary School



The following arrangements are put into operation at school, during days when we experience disruption caused by severe snow or extreme weather.

- **A text will be sent to parents ASAP (by at least 8.00am) if the school is going to close.**
- **Information will be updated and posted on the school website.**
- **If conditions deteriorate during the school day a decision may be made to close the school early. A text will always be sent to parents to inform them of any changes.**
- **If you do not hear from the school then assume it is a normal day and we are OPEN**

Registration on Snow Days

On snow days, if you have received a text to say the school is open children will not be marked late until after 9.30am. Therefore, **on severe snow days children can arrive between 8.45 am and 9.30am**. This flexible start will help avoid congestion on the roads and pavements outside school and improve safety.

Access to the school on Snow days

The main access routes will be; the main gate and pathway leading to the office area and the gate beside the children's centre leading to the back playground.

The gate on Sturgess Avenue will not be open.

- Parents should ensure that children use the gritted paths to access the school and their classrooms
- From 8.45am children can access classrooms directly through either the main school entrance or via the back door.

Early Closing for Snow, Severe Weather or any other extreme circumstance

If the school needs to close early due to deteriorating weather conditions during the school day then a text will be sent to parents. The following procedures will operate:

- All appropriate entrances and corridors will be opened for the safe collection of the children
- Parents and carers will collect children directly from the classrooms on the downstairs corridor (wet weather collection plan will be used, see below) This system has worked well in the past

Each of the junior classes have been allocated a classroom for collection see the list below:

Wet/Extreme Weather – end of day pick up					
Hazel Yr 2	Holly Yr2	Chestnut Reception	Pine Reception	Yr 4 Cedar Back door	Yr 4 Aspen Back door
Oak Yr 3	Willow Yr3	Hawthorn Gazebo by Sturgess Ave	Sycamore Gazebo by Sturgess Ave	Mulberry Gazebo	Rowan Gazebo

Thank you for your patience. We will always do everything possible to keep the school open throughout the winter without compromising the safety of your children or the staff.