

Everyday counts

This table below shows the impact on learning over a year



100% attendance Excellent	0 days lost	Prize at the end of the year. 'Special breakfast'
95% Attendance Expected	9 days absence (1 week and 4 days of learning missed)	If attendance drops Below 95% you will be informed and requested to make improvements
90% Attendance Poor	19 days of absence (3 weeks and 4 days of learning missed)	At this point a letter will be sent warning parents of the continued decline. Parents will be asked to attend a meeting with Attendance officer to make improvements
87% Attendance Very poor	28 days of Absence (5 weeks and 3 days of learning missed)	Attendance below 85% Will automatically trigger a meeting with the local authority attendance officer and SLT—targets will be set
80% Attendance Unacceptable	38 days of Absence (7 weeks and 3 days of learning missed)	Attendance below 85% will trigger a meeting with the full attendance team - targets and support will be put in place
75% Attendance Unacceptable	46 days of Absence (9 weeks and 1 day of learning missed)	As above with Possible legal action by the local authority

Everyday counts

This table below shows the impact on learning over a year



100% attendance Excellent	0 days lost	Prize at the end of the year. 'Special breakfast'
95% Attendance Expected	9 days absence (1 week and 4 days of learning missed)	If attendance drops Below 95% you will be informed and requested to make improvements
90% Attendance Poor	19 days of absence (3 weeks and 4 days of learning missed)	At this point a letter will be sent warning parents of the continued decline. Parents will be asked to attend a meeting with Attendance officer to make improvements
87% Attendance Very poor	28 days of Absence (5 weeks and 3 days of learning missed)	Attendance below 85% Will automatically trigger a meeting with the local authority attendance officer and SLT—targets will be set
80% Attendance Unacceptable	38 days of Absence (7 weeks and 3 days of learning missed)	Attendance below 85% will trigger a meeting with the full attendance team - targets and support will be put in place
75% Attendance Unacceptable	46 days of Absence (9 weeks and 1 day of learning missed)	As above with Possible legal action by the local authority



School attendance and Punctuality Guide

At Parkfield Primary, our aim is to work in partnership with parents to ensure the highest level of attendance and punctuality are achieved for all our pupils.

Attendance and punctuality has an impact on the progress of pupils.

A child who misses 10% of the school year (90%) attendance misses the equivalent of half a day a week. This amounts to 19 days of school.

Missing 15% (85%) attendance is the equivalent of 6 weeks lessons over a year (half a term in some cases)

We believe that children need to develop good habits from an early age and these will develop into life skills.

Value needs to be given to attending school and being punctual.

This leaflet will give you an overview of the procedures here at Parkfield School.



School attendance and Punctuality Guide

At Parkfield Primary, our aim is to work in partnership with parents to ensure the highest level of attendance and punctuality are achieved for all our pupils.

Attendance and punctuality has an impact on the progress of pupils.

A child who misses 10% of the school year (90%) attendance misses the equivalent of half a day a week. This amounts to 19 days of school.

Missing 15% (85%) attendance is the equivalent of 6 weeks lessons over a year (half a term in some cases)

We believe that children need to develop good habits from an early age and these will develop into life skills.

Value needs to be given to attending school and being punctual.

This leaflet will give you an overview of the procedures here at Parkfield School.



What the law says

Under section 7 of the education act 1996, parents are responsible for making sure that children of compulsory school age receive a suitable fully-time education

Education is not an option—it's compulsory

Family Holidays

You can demonstrate your commitment to your child's education by not taking holidays during term time. Any child who is absent from school due to a holiday will miss out on important learning and find it incredibly difficult to catch up when they return.

In each Academic year there are a Max. of 190 statutory school days, allowing plenty of time for holidays to be arranged outside term time.

Holidays taken during term time will be categorised as an unauthorised absence.

Illness

The following advice is given on the NHS website (www.nhs.uk/livewell/yourchildatschool)

A child with;

- A minor cough or cold should attend school. If the cold is accompanied by a fever, shivers or drowsiness, the child should stay off school, visit the GP and return to school 24hrs after feeling better
- Diarrhoea and/or vomiting should definitely be kept off school until **24hrs after their symptoms are gone**. If it's a bug this should be 48hrs. This is to ensure that any bugs are contained.
- Chickenpox—keep them off school until all spots have crusted over.
- Skin rashes can be the first sign of many infectious illnesses such as chickenpox. If your child has a rash Please check with your GP/Practice Nurse/Pharmacist Before sending them to school

How Parents can help

- Establish a good routine in the mornings and evenings so your child is prepared for the school day ahead
- Make sure your child goes to school regularly and follows the school rules
- Ensure that your children know that it's not alright to be late
- Ensure your child arrives at school on time—not late. School starts at 8.50 am. Children start learning as soon as they enter the classroom.
- Arrange dental and medical appointments outside school hours whenever possible
- Always inform the school office on 020 8202 0454 if your child is absent.
- Take family holidays in the fixed school holidays
- Talk to your children about school and take an interest in their school work (including homework and reading with your child)
- Attend all parent evenings and school events
- Praise your child's achievements and attendance at school
- Always support school staff in their efforts when encouraging children to make the right decisions
- Discuss any problems or difficulties with the school, staff are here to help and will be supportive



What the law says

Under section 7 of the education act 1996, parents are responsible for making sure that children of compulsory school age receive a suitable fully-time education

Education is not an option—it's compulsory

Family Holidays

You can demonstrate your commitment to your child's education by not taking holidays during term time. Any child who is absent from school due to a holiday will miss out on important learning and find it incredibly difficult to catch up when they return.

In each Academic year there are a Max. of 190 statutory school days, allowing plenty of time for holidays to be arranged outside term time.

Holidays taken during term time will be categorised as an unauthorised absence.

Illness

The following advice is given on the NHS website (www.nhs.uk/livewell/yourchildatschool)

A child with;

- A minor cough or cold should attend school. If the cold is accompanied by a fever, shivers or drowsiness, the child should stay off school, visit the GP and return to school 24hrs after feeling better
- Diarrhoea and/or vomiting should definitely be kept off school until **24hrs after their symptoms are gone**. If it's a bug this should be 48hrs. This is to ensure that any bugs are contained.
- Chickenpox—keep them off school until all spots have crusted over.
- Skin rashes can be the first sign of many infectious illnesses such as chickenpox. If your child has a rash Please check with your GP/Practice Nurse/Pharmacist Before sending them to school

How Parents can help

- Establish a good routine in the mornings and evenings so your child is prepared for the school day ahead
- Make sure your child goes to school regularly and follows the school rules
- Ensure that your children know that it's not alright to be late
- Ensure your child arrives at school on time—not late. School starts at 8.50 am. Children start learning as soon as they enter the classroom.
- Arrange dental and medical appointments outside school hours whenever possible
- Always inform the school office on 020 8202 0454 if your child is absent.
- Take family holidays in the fixed school holidays
- Talk to your children about school and take an interest in their school work (including homework and reading with your child)
- Attend all parent evenings and school events
- Praise your child's achievements and attendance at school
- Always support school staff in their efforts when encouraging children to make the right decisions
- Discuss any problems or difficulties with the school, staff are here to help and will be supportive

